



INSTRUCTIONS FOR MANAGING YOUR DOMAIN

In this section, you will learn how to manage your domain and....

[Buy Extra Email / Webpace for this Domain](#)

To do this you will need to Login on the login button on the left-hand side of the page.

Enter your username and password and then
ENTER YOUR USERNAME & PASSWORD
& click LOGIN

Login
Please enter your Username and Password.

Username:

Password:

[Not Registered?](#)
[Why Should I Register?](#)

Click on
DOMAIN MANAGEMENT

[Home](#) > [Control Panel](#)

Control Panel

Welcome johndoe

Manage Your Domain(s): [Buy Extra Email/Webmail/Webspace](#), [Renew Domain](#), [Email/DNS Admin](#)

[Domain Management](#)

[Register Domain\(s\)](#)

[Search/Register Domain\(s\)](#)

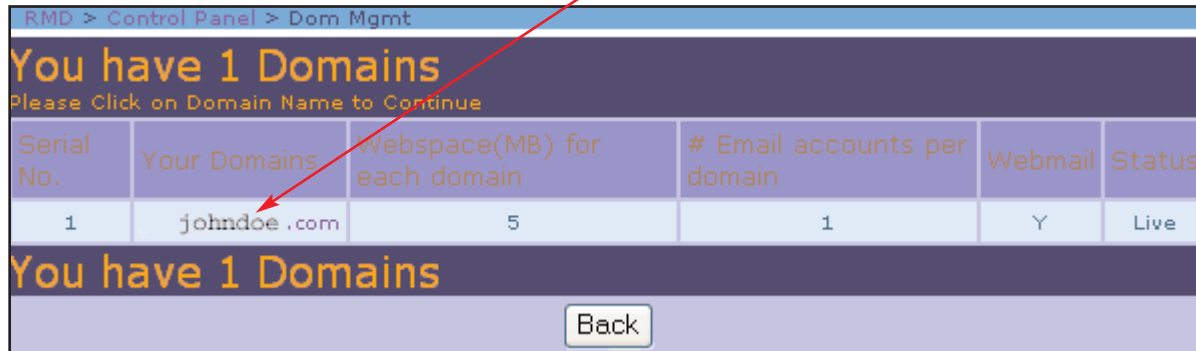
Edit/Update your User Profile e.g. Name, Email, Address etc.

[Edit Profile](#)

[Change Your Password](#)

[Change Password](#)

You will then see the screen below where you select the DOMAIN you wish to manage. If you subscribe to more than one domain, this is where you will see all the names that you have registered.



RMD > Control Panel > Dom Mgmt

You have 1 Domains

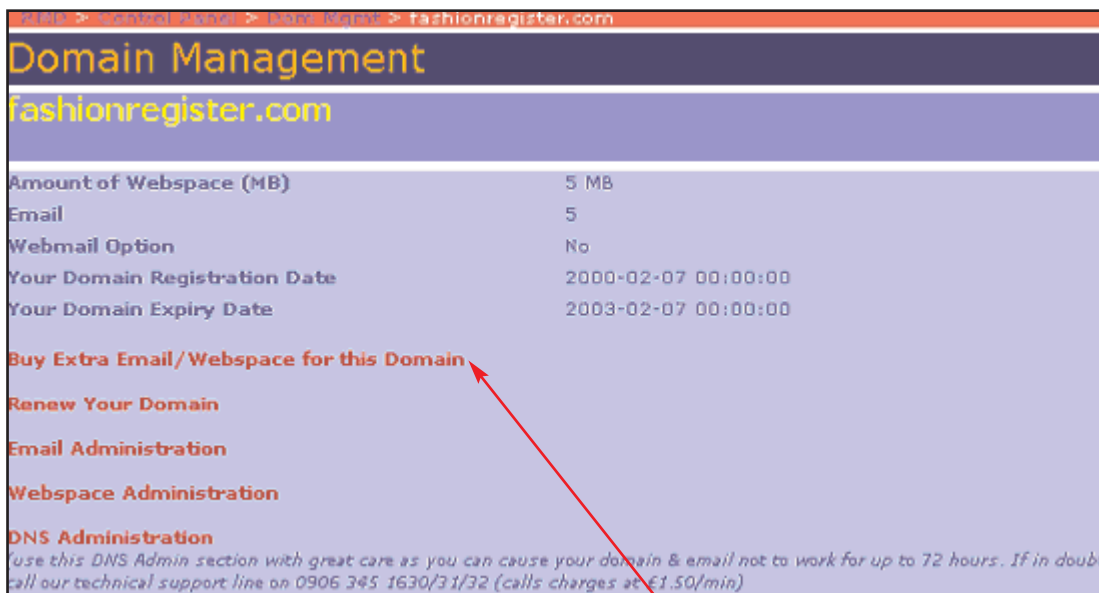
Please Click on Domain Name to Continue

Serial No.	Your Domains	Webspace(MB) for each domain	# Email accounts per domain	Webmail	Status
1	johndoe.com	5	1	Y	Live

You have 1 Domains

[Back](#)

After clicking on the domain you wish to manage, you will get the following screen where you will have all the options listed below.



RMD > Control Panel > Dom Mgmt > fashionregister.com

Domain Management

fashionregister.com

Amount of Webspace (MB)	5 MB
Email	5
Webmail Option	No
Your Domain Registration Date	2000-02-07 00:00:00
Your Domain Expiry Date	2003-02-07 00:00:00

[Buy Extra Email/Webspace for this Domain](#)

[Renew Your Domain](#)

[Email Administration](#)

[Webspace Administration](#)

[DNS Administration](#)

Use this DNS Admin section with great care as you can cause your domain & email not to work for up to 72 hours. If in doubt call our technical support line on 0906 345 1630/31/32 (calls charges at €1.50/min)

For example, if you click on [Buy Extra Email/ Webspace for this Domain](#) you will see the screen below where you will be able to buy extra email accounts and more webspace under that particular domain name

Once you buy Extra Webspace for this domain you can view the status of your webspace in the heading called **WEBSpace ADMINISTRATION** under DOMAIN MANAGEMENT The following screen shows exactly what you have under your domain name.

RMD > Control Panel > Dom Mgmt > shamiahmad.com > Web Admin

Webpace Administration

shamiahmad.com

Amount of Webspac (MB)	5M
Webspac Used	
Hosting Start Date	2002-06-17 10:34:11
Hosting End Date	2003-06-17 10:34:11
FTP Username	shamiahmad.com
FTP Password	32ad44087

This shows the AMOUNT OF WEBSpace you have in megabytes, for example here there is 5 megs
 Under the heading of it would show the amount of the 5 megs allotted you have already used, that is if have
 uploaded a website under that domain as to how much space it takes
 The HOSTING START DATE indicated the date you started your account and under that it shows the
 HOSTING END DATE of your account
 FTP USERNAME is the name of your domain and
 FTP Password is what you would use to upload under domain shown above

Below you see the
UPGRADE EMAIL/WEBSpace
 this shows the existing amount of webspac you have, for example 5 megs
 how many Email accounts you have under the particular domain example 1 account
 when you registered and the expiry date.

RMD > Control Panel > Dom Mgmt > shamiahmad.com > Buy Email/Webspac

Upgrade Email/Webspac

shamiahmad.com

Amount of Webspac (MB)	5 MB
Email	1
Webmail Option	Yes
Your Registration Date	2002-06-17 10:34:11
Your Domain Expiry Date	2007-06-17 10:34:11

Domain	Extra Webspac	Extra Email	Webmail	Upgrade Till
shamiahmad.com	0 MB	0	<input checked="" type="checkbox"/>	2007-06-17 10:34:11

Back Calculate Amount

Above in the dropdown menu you can select from 0-250 Megs of **EXTRA WEBSpace**,
 the amount of **EXTRA EMAIL** accounts you wish to add and if you would like **WEBMAIL**

Domain	Extra Webspac	Extra Email	Webmail	Upgrade Till
shamiahmad.com	0 MB	0	<input checked="" type="checkbox"/>	2003-06-17 10:34:11

Back Upgrade

After making all the changes to your domain email account you must click on
UPGRADE
 which will take you to the screen shown below

BMD > Control Panel > Dom Mgmt > nicegirl.co.uk > Renew Domain > Confirm

Please Confirm Your Selection

Domain Name(s)	Number of Years	Cost in UK £
nicegirl.co.uk	1	25.50

Subtotal: £ 25.50
VAT: £ 4.46
Total Amount: £ 29.96

Payment method: Credit Card

Before clicking next please confirm that you have read and agree to our terms and conditions by ticking this box I Agree:

This is where you view the charges for the purchase of the extra email and or webspace. You must then click on **I AGREE** on the terms and conditions and proceed to click on **CONFIRM** which will take you to our secure Worldpay credit card/debitcard payment page where you can complete your payment and renewal transaction

Finally, If you have any questions or need assistance, please do not hesitate to call our technical support service hosted by PC Computer Problems Ltd.

You may reach them on **0906 345 1630/31/32** (calls charged at £1.50 per minute).

Alternatively, please send an email to **support@registermydomain.com**